



**City of Harriman, Tennessee
Various Streets within the City of Harriman
(Carter Ave. from Roane St. to Margrave Dr.,
Margrave Dr. from Carter Ave. to Old Roane St.,
Hickory Ave. from Old Roane St. to Roane St.,
SR-328 from Margrave Dr. to Roane St.)**

**NOTICE TO CONSULTANT ENGINEERS
REGARDING A REQUEST FOR QUALIFICATIONS AND LETTERS OF INTEREST**

September 23, 2016

The City of Harriman, Tennessee, seeks to retain the services of a professional consultant engineering firm to provide services related to the project designated by PIN: 125009.00, FPN: STP-M-9105(23), SPN: 73LPLM-F3-032. The professional engineering consulting firm must be on TDOT's pre-approved list and must have unlimited status. Responsibilities of the professional engineering firm include, but are not limited to: (a) field surveying, (b) roadway design to include traffic calming and traffic safety initiatives (c) roadway resurfacing plans (c) environmental documentation/permitting, (d) TDOT Local Programs permitting, and (e) analysis and design of infrastructure for ADA compliance. For additional information, contact Kevin L. Helms, City Manager, (865) 882-9414, khelms@cityofharriman.net.

The City of Harriman wishes to improve roadway pavement and safety conditions along the segment of roadway described in the project title. The selected roads show signs of excessive wear, and a portion has been closed for several years following the demolition of a bridge crossing the Norfolk Southern Railway. A bridge replacement project is currently in the construction phase and the City of Harriman desires to prepare the connecting roadway segments for the increased traffic which will return to the residential neighborhood once bridge construction is complete. The roadway also serves as one of two potential bypasses around the Central Business District along Highway 27. These alternate routes are needed should an emergency arise requiring the closure of Highway 27, but due to this being a residential neighborhood a greater level of care must be given to safety and traffic conditions. The roadway will be assessed for milling and paving, traffic calming initiatives, traffic safety enhancements to include but not limited to new signage, roadway markings, pedestrian access and safety, traffic signals and their operational components, and ADA compliance with required upgrades.

Funding for this project is from the Surface Transportation Program (STP) through the Tennessee Department of Transportation (TDOT) as described in Agreement Number 160184 between the City of

Harriman and TDOT. The successful consultant shall not proceed to any phase of the scope of work until a Notice to Proceed is issued by TDOT to the City of Harriman, and the City of Harriman informs the consultant to proceed.

Firms may request consideration by submitting a letter of interest along with a statement of qualifications to Theresa Daniels, City Clerk, P.O. Box 433 or 609 N. Roane Street, Harriman, TN, 37748. All letters of interest and qualifications must be received by the City on or before 3:00 p.m. Eastern Standard Time, October 24, 2016. The letter of interest and qualifications shall indicate the scope of services to be completed by any sub-consultants.

Prequalification procedures, example letter of interest, list of pre-qualified firms and certified DBEs, TDOT's standard procurement policy, and additional information can be found at the following web site address: <http://www.tn.gov/tdot/topic/consultantinfo>.

The City will evaluate the qualifications for those submitting responses and will select one firm with which to attempt negotiations for a contract in accordance with TDOT's small purchase procurement procedures. An ad hoc Street Committee designated by the City Council shall serve as the Consultant Evaluation Committee. The committee is composed of two City Councilmen (Wright and Johnson), City Manager, and the Public Works Director. The factors that will be considered in evaluation of proposals are:

- a. Past experience specific to TDOT Local Programs projects.
- b. Past experience specific to roadway and resurfacing projects.
- c. Qualifications and availability of staff.
- d. Demonstrated ability to meet schedules without compromising sound engineering practice.
- e. Evaluations on prior projects with TDOT and other clients, if available.
- f. Amount of work under contract with TDOT and other clients.

Please provide at least five (5) copies of your response, one (1) original and four (4) copies. The committee will recommend a consultant(s) to the City Council who shall have final authority in awarding the project. The City of Harriman reserves the right to reject any and all proposals or cancel the project in its entirety.

Evaluation proceedings will be conducted within the established guidelines regarding equal employment opportunity and nondiscriminatory action based upon the grounds of race, color, sex, creed or national origin. Interested certified Disadvantaged Business Enterprise (DBE) firms as well as other minority-owned and women-owned firms are encouraged to respond to all advertisements by the City of Harriman. The successful consultant will be expected to comply with all regulations of Title VI of the National Civil Rights Act of 1964.